

Cape Elizabeth Schools  
**Policy Committee**  
Monday, April 1, 2013  
Middle School Library - Madden Room  
7:30 A.M.

**AGENDA**

**BDE - BOARD COMMITTEES** *combine-recode w/BDF*

BDF - BOARD ADVISORY COMMITTEES *combine-recode w/BDE*

**CBI - EVALUATION OF THE SUPERINTENDENT**

DF - FUNDRAISING

DF-R - FUNDRAISING ADMINISTRATIVE PROCEDURE

**E-Support Services**

EB - SAFETY PROGRAM

EBAA - CHEMICAL HAZARDS

EBCC - BOMB THREATS

**EBCF-AUTOMATED EXT DEFIBRILLATORS**

ECE - TRAFFIC AND PARKING CONTROLS

EE - TRANSPORTATION SERVICES

MANAGEMENT *-remove/recode EEA*

**EEA - STUDENT BUS TRANSPORTATION**

EEAE - SCHOOL BUS SAFETY PROGRAM

EEAE-R - SCHOOL BUS ACCIDENT PROCEDURES

EF - FOOD SERVICES MANAGEMENT

EFI - FOOD SERVICES RECORDS AND REPORTS

**EGAD - COPYRIGHT COMPLIANCE**

**EGAD-R - COPYRIGHT COMPLIANCE**

**Procedure**

EHA - ELECTRONIC SIGNATURE AND FILING

**EHB - SCHOOL RECORDS RETENTION**

**REQUIREMENTS**

EI - INSURANCE MANGEMENT

**F-Facilities Development**

FA - FACILITIES DEVELOPMENT GOALS

FB - FACILITIES PLANNING

FF - NAMING OF FACILITIES

FF-R - NAMING OF FACILITIES - GUIDELINES

FFA - MEMORIAL EVENTS

FFAA - MEMORIAL SCHOLARSHIPS AND GIFTS

Portland Schools Wellness-related policy examples -

JL/JL-A: Local Wellness

EFE: Competitive Food Sales\*

*\* xref policies DFF & JJE are new/pending so not available per Portland Schools.*

**Proposed for 1st Reading in April:**

- **DB - ANNUAL BUDGET**
- *DJ - BIDDING/PURCHASING-recoded DJE*
- **DJE - BIDDING/PURCHASING REQUIREMENTS**

**Recommended for Deletion**

- DA - FISCAL MANAGEMENT GOALS
- DBA - BUDGET DISBURSEMENT
- DBAA - AUTHORIZATION TO COMMIT DISTRICT FUNDS for SPECIAL EDUCATION
- DFD - GATE RECEIPTS AND ADMISSIONS
- DFD-R - GATE RECEIPTS AND ADMISSIONS - GUIDELINES
- DI - FISCAL ACCOUNTING AND REPORTING
- DID - INVENTORIES
- DJA - PURCHASING AUTHORITY
- DK - PAYMENT PROCEDURES

**Proposed for 2nd Reading on April 9:**

- BE - BOARD MEETINGS
- BEA - BOARD MEMBER USE OF E-MAIL
- BEC - EXECUTIVE SESSIONS
- BEDB - AGENDA
- BEDBA - AGENDA FORMAT
- BEDD - RULES OF ORDER
- BEDF - VOTING METHOD AND QUORUM
- BEDG - MINUTES
- BEDH - PUBLIC PARTICIPATION AT BOARD MEETINGS
- BG - BOARD POLICIES
- BIA - NEW BOARD MEMBER ORIENTATION
- BIB - BOARD MEMBER DEVELOPMENT
- CB - SCHOOL SUPERINTENDENT
- CHD - ADMINISTRATION IN POLICY ABSENCE

**Recommended for Deletion**

- BEC-E - EXEC SESSION LAW
- **BG-R - POLICY ADOPTION & AMENDMENT PROCEDURE**
- CA - ADMINISTRATIVE GOALS
- CHCA - APPROVAL OF HANDBOOKS AND DIRECTIVES